

**Waterworks** District No. 2, Parish of Beauregard

**MINUTES**

*The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, April 10, 2023, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.*

*Bill White, Vice-President of the Board of Commissioners called the meeting to order and on roll call, the following members being present: **Bill White, Richelle Bowman, Lisa Gearen, and Carrol Johnson***

**Absent:** *Jerry Cooley-President*

**Others Present:** *Mathieu Rose, Eric Vige, and William Dunham*

**Public Participation:** *There was no one in attendance for public participation*

**Approval of Minutes:**

*Lisa Gearen, 2<sup>nd</sup> by Caroll Johnson, moved to adopt the Minutes of the March 13, 2023 meeting and to forego the reading thereof, motion carried without opposition.*

**Approval of Financial reports:**

*Lisa Gearen, 2<sup>nd</sup> by Caroll Johnson, moved to adopt the financial reports as written for March 2023, the motion carried without opposition.*

**Payment authorization:**

*Caroll Johnson, 2<sup>nd</sup> by Richelle Bowman, moved to pay monthly invoices for April 2023, the motion carried without opposition.*

**Unfinished Business:**

- 1. RP Construction has not completed the Fields Totalizers job because they are waiting on parts that will not be in until June or July 2023, but is requesting payment in the amount of \$28,403.13 for what has been completed.*

**Richelle Bowman, 2<sup>nd</sup> by Lisa Gearen,** *moved to approve payment in the amount of \$28,403.13 for the work that RP Construction has completed. The motion carried without opposition.*

- 2. Mathieu Rose completed and passed the Level 3 Production Certifications. According to Stephen Joubert of Louisiana Department of Health and Hospital our District requires a Level 3 in Distribution and Production to be in compliance. He does however, strongly suggest that Mathieu Rose completed his Level 3 Treatment because no one knows what future compliance may require. The District will be able to release Mr. John Eric Vige from his duties as the Authorized Authority for the District once Mathieu receives his Certificate.*

**New Business:**

1. *With a quorum being present the Board of Commissioners read aloud the Tax Millage Resolution, and discussed adopting the 2023 Ad Valorem Tax Millage at 17.45 Mils. The following votes for adopting the Millage are recorded as follows:*

*Yeas: Bill White, Richelle Bowman, Lisa Gearen, and Carroll Johnson*

*Nays: 0*

*Abstain: 0*

*Absent: 1- Jerry Cooley-President*

2. *William Dunham attended the board meeting to request approval from the Commissioners to run for the Louisiana Rural Water Board members vacant seat in District V, covering Beauregard, Allen, Calcasieu, Cameron, and Jefferson Davis parishes. He would be required to attend LRWA board meetings when necessary, and he believed he would be an asset to the District, if he wins the election.*

*The Board of Commissioners asked the Secretary how would this affect his ability to work with the water district, would there be interference with his job?*

*The Secretary explained that when Jeremy Joffrion was the board member, he would attend meetings when he could, as long as it did not interfere with his job. When he was able to attend meetings that lasted for a day, we would pay him. If a meeting was for a few days, he would use his vacation time.*

*Lisa Gearen, 2<sup>nd</sup> by Carroll Johnson, moved to approve William Dunham to run for the office of LRWA Board Member--District V, and to attend meetings, unless he was required to be at work for outages, emergency leaks, and so forth, at the discretion of his supervisor. The motion carried without opposition.*

3. *Richelle Bowman, 2<sup>nd</sup> by Lisa Gearen, moved to approve continued education for William Dunham and Paula Rose for the week of May 14<sup>th</sup>, with an approximate cost of \$2,436.00. The motion carried without opposition.*

**Maintenance Report: Mathieu Rose**

1. *An overview of the system's work orders, and projects was discussed.*
  - a) *The Fields Project for Well 5 is completed*
  - b) *The fence has been completed at the Field's Plant*
  - c) *The Generator for Well 3 and 4 will no longer switch over manually. According to Mr. Eddie with Cummins the Transfer Switch was broke on delivery, and it was never repaired, and the warranty is no longer active. The Generator is in need of repairs and maintenance.*
  - d) *Eric Vige stated that Scott Loftin was also a Generac Technician*

*Richelle Bowman, 2<sup>nd</sup> by Lisa Gearen moved to repair the Generator at Well 3 and 4 on Stanley Smith Rd. The motion carried without opposition.*

- e) *There was discussion of the distribution meter at Phelps Booster Station at the cost of \$5,895.00. The meters are supposed to be calibrated every 2 years, and it is time for that to be done, just not sure if that will fix the problem, because they are a few years old. The new*

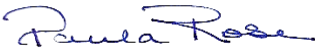
*meter will come with a 10-year warranty (5-year full, and 5-year prorated). The delivery time is 12 weeks to 6 months.*

*Lisa Gearen, 2<sup>nd</sup> by Richelle Bowman, moved to purchase the new meter for the Phelps Booster Station on the Distribution side for Phelps at the cost of \$5,895.00. The motion carried without opposition.*

***Adjournment:***

*There being no further business, upon a motion by Lisa Gearen, 2<sup>nd</sup> by Richelle Bowman, the meeting was adjourned, the motion carried without opposition.*

***I DO HEREBY CERTIFY*** that the above and foregoing is a true and correct copy of the minutes of the business meeting held on Monday, April 10, 2023 at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.



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Paula Rose-District Secretary/Treasurer



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Jerry Cooley, President