Waterworks District No. 2, Parish of Beauregard

MINUTES

The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, May 12, 2025, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.

Jerry Cooley, President of the Board of Commissioners called the meeting to order and on roll call, the following members being present: **Jerry Cooley, Bill White, Richelle Bowman, Lisa Gearen, and Caroll Johnson.**

Absent: 0

Others Present: Mathieu Rose

Public Participation: There was no one present for public participation

Approval of Minutes:

Richelle Bowman, 2nd by Caroll Johnson, moved to adopt the Minutes of the April 14, 2025 meeting, and to forego the reading thereof, motion carried without opposition.

Approval of Financial reports, and payments:

Richelle Bowman, 2nd by Caroll Johnson, moved to adopt the financial reports as written for April 2025, as well as paying all invoices for May 2025, the motion carried without opposition.

Unfinished Business:

Mathieu Rose discussed the upcoming Tank Inspections for Phelps, and Fields, stating that they are ready for inspection. Phelps has been drained, and the Fields Plant will be completed with a Drone. The company should be out sometimes next week.

The Cooper Road Project is still waiting on state and parish permits, so it may be a few more months before it is ready to begin.

The Secretary-Paula Rose- gave a report on the Water Sector Programs Invoices and Change Order for the month of May as follows:

 Invoice totals:
 \$406,449.12

 Breakdown:
 District Match
 \$292,450.76

 WSP
 \$113,998.36

This does not include the cost for the new Change Order that has been submitted for approval.

Mathieu Rose discussed with the Board, the reason for the Change Order, stating that the BECI pole would need to be moved to the East side, and upgraded from 240 Volts to 480 volts. Womack will form and pour a new electrical rack pad, and cut the exiting rack off flush with the concrete.

Mr. Bill White asked if the concrete pad was needed?

Mathieu Rose stated that it was approximately 2' x 3', and could be dug up, and discarded.

Mrs. Richelle Bowman, 2^{nd} by Caroll Johnson, moved to approve the Change Order for Womack in the amount of \$13,748.67 to move the electrical pole to the East side, and to relocate the Electrical Rack. The motion carried without opposition.

New Business:

Mr. Jerry Cooley discussed, and read aloud the Ad Valorem Tax Millage Resolution, and upon a roll call the following tax millage was adopted at 19.1 Mills.

Mr. Bill White, 2^{nd} by Mrs. Lisa Gearen, moved to adopt the 2025 Ad Valorem Tax Mills for Operations and Maintenance at 19.170 Mills. The motion carried without opposition as follows:

Yeas: 5 Caroll Johnson, Jerry Cooley, Lisa Gearen, Richelle Bowman, and Bill White

Nays: 0 Abstain: 0 Absent: 0

Maintenance Report: Mathieu Rose

An overview was given for Junction and Singer's water systems for the month of April 2025, and both were doing good.

Singer---28 work order completed
15 Leaks repaired (13 from fiber optic)
325 Fiber Locates
53 Local Locates

The fiber optic crews should be completed by the end of May 2025.

1 Disconnect for non-payment 21 PBA's, with 21 cleared samples 9 Bulk Water Sales

Water Outage for Mitchell Loop: The storm broke a 2" water main in the middle of the creek, and the crew was unable to get to the break to repair it because of the storm, flooded creek, and rising water. An emergency decision was made to replace, and relocate the water main in order to get approximately 50 customers water within the next few days.

He informed the Board that the companies L & A Fiber Optic crew has loaned their Vac Truck on multiple occasions, which has been a great help, especially on the job at Foster T. It cut the time from about 12 hours to 5 hours, which was a blessing. The 4F Fiber Crew has also helped by marking lines with them, and doing the 6" bore for the Mitchell Loop job. He obtained verbal approval from DOTD, and Conner with Myers has submitted the paperwork for the written approval.

Frequent request from customers to move their meters from their exiting location is beginning to increase over time. He would like for the Board to take into consideration that the equipment, labor, and time can get expensive depending on how problematic it is to move the meter. He would like a suggestion from the Board on limits and cost.

The Board discussed that it would need to be on a case-by-case basis, and a charge for labor, parts, and equipment would be required. An existing meter cannot be moved up by the customers home, because the District would then become liable for the water main running on their property.

He also brought to the Board's attention that Barry Phillips Road would need a water main upgrade in the future because while installing a new service they discovered that the service line was a $\frac{3}{4}$ " poly line.

Secretary Report: Paula Rose

A report was given on the present income and expense from the Fiber Optic damages, and Bulk Water sales as follows:

Damage: (Inconclusive-Fiber optic is still in the area)	\$54,612.54
Overtime payroll	\$34,831.64
Payments made toward payroll and parts by one Fiber Co	\$5,000.00
Bulk Water Sales Income	\$5,190.50

Mr. Bill White asked if the total income offset the expense? It was explained that only \$5,000.00 was an offset toward the expense in payroll, and some of the parts.

Mrs. Richelle Bowman asked Mathieu Rose for an update on his medical status, asking how was he doing?

He explained that he was going to be scheduled for June or July to have his Labrum repaired (Arthroscopy), and he would be on leave for 2-12 weeks. He will know more once he gets to scheduling aspect of it, so he does not have a definite return time of how long he will be off from the procedure.

Mr. Bill White, asked if he had a plan in place during his absence, and Mathieu explained that he could temporarily work from home, but would not be able to physically attend repairs while on leave.

Mathieu Rose stated that he had spoken to Steven Joubert-LDH, and Steven requested for Paula to fill in as a contact for compliance. He stated that with Paula's license, she could oversee the system until his return, and he would still monitor all ongoing projects.

Mrs. Richelle Bowman asked what could he accomplish from home?

Mathieu Rose said, he would continue consulting with Conner on the ongoing projects, work on reports, ask for daily updates, and give directions to the maintenance crews. He will still be the Maintenance Supervisor, and he believes with the workers he has; any unexpected incidents can be handled. He has already spoken to his outside support, and each one has assured him they are on standby for whatever he may need.

Mr. Bill White, asked about hiring a temporary overseer, and having a game plan submitted to the Board before his leave. They discussed asking Mr. Eric Vige if he would be interested in the temporary overseer position during Mathieu's leave.

Mathieu said he would talk to Mr. Eric Vige about the temporary Overseer position, and submit a game plan for the Board before he has surgery.

There was further discussion on past procedures that were put in place when the last Maintenance Supervisor had to take a leave of absence, and on what changes, or suggestion could be implemented during Mathieu's leave of absence to benefit the District.

Adjournment:

There being no further business, upon a motion by Lisa Gearen, 2^{nd} by Richelle Bowman, the meeting was adjourned, and the motion carried without opposition.

I DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the minutes of the business meeting held on May 12, 2025 at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.

Paula Rose-District Secretary/Treasurer

Jerry Cooley, President