

Waterworks District No. 2, Parish of Beauregard

MINUTES

The Board of Commissioners, governing authority of Waterworks District No. Two (2) of the Parish of Beauregard, Louisiana, met in an open and public session at 6:00 p.m. on Monday, March 17, 2025, at the regular meeting place of said Board, 9252 Hwy 27, Singer, LA.

Jerry Cooley, President of the Board of Commissioners called the meeting to order and on roll call, the following members being present: Jerry Cooley, Richelle Bowman, Lisa Gearen, and Carroll Johnson

Absent: *Bill White*

Others Present: *Mathieu Rose, and Conner Moyer, Meyer & Associates*

Public Participation: *There was no public participation*

Approval of Minutes:

Lisa Gearen, 2nd by Carroll Johnson, moved to adopt the Minutes of the February 2025 meeting, and to forego the reading thereof, motion carried without opposition.

Approval of Financial reports:

Lisa Gearen, 2nd by Carroll Johnson moved to adopt the financial reports as written for February 2025, the motion carried without opposition.

Payment authorization:

Lisa Gearen, 2nd by Carroll Johnson, moved to pay monthly invoices for March 2025, the motion carried without opposition.

Unfinished Business:

Bid Opening and Tabulation:

Jerry Cooley, President of the Board called to order the opening of the sealed bids for the pipe and materials. The bidders which were duly notified through advertisement of the date and time of the opening of the sealed bid, did not appear, nor sent a representative to observe.

<i>Core and Main</i>	<i>\$66, 732.00 *Awarded**</i>
<i>Rural Pipe and Supply</i>	<i>\$67,634.40</i>
<i>Ferguson</i>	<i>\$69,875.44 (Incomplete bid)</i>
<i>Consolidated Pipe and Supply</i>	<i>Incomplete</i>
<i>Southbeau, LLC</i>	<i>\$72,959.77</i>

Richelle Bowman, 2nd by Lisa Gearen, moved to award the lowest bid to Core and Main for \$66,732.00 having no other bids to be read, upon review, and clarification with a stipulation of a final review by the Operations Manager to determine if the bid checklist is complete, and in compliance with required documents. If the bid is found to be out of compliance, or incomplete, the board reserves the right to reject the awarded bid, as well as any, and all bids thereafter. The motion carried unanimously, and without opposition.

The Sale of Pumps and Motors as Advertised:

Jerry Cooley, the Board President read the quotes received for the sale of old pumps and motors as advertised as follows:

<i>Kelly Pump</i>	<i>\$1,500.00</i>
<i>Finish Line-Freddy Nixon</i>	<i>\$2,250.00</i>

Richelle Bowman, 2nd by Lisa Gearen, moved to accept the quote of \$2,250.00 from The Finish Line, and the motion carried without opposition.

Water Sector Program:

Conner Moyer of Meyer and Associates presented the Board with an update Phelps and Fields project with the Water Sector Program.

He said that the Fields storage tank foundation was complete, and the tank should arrive tomorrow, and construction should begin with the arrival of the material. The foundation soil at Phelps is giving them trouble, and a change order request is being added to the project to include lime, and wood form boards to help stabilize the foundation.

The pay request for the \$96,441.50 is for the tube pumps at both Fields, and Phelps, as well as the treatment for the soil, and form boards at Phelps.

He discussed a "Change Order" request siting the issues with the soil at Phelps making it difficult for a foundation form to hold for the storage tank. He explained that each time they started on the foundation it failed.

The cost of the "Phelps Change Order" is \$8,250.00 which is coming from the set aside funding, with no additional cost to the project. The funding was redirected within the project.

Cooper Road Project:

The project is to replace, and upgrade part of Cooper Road at the intersection of Coward Road and Cooper Road (South end) to a 6" water main, with an estimated cost of \$120,000.00

CWEF Grant (Community Enrichment Fund)

FY 22-23 Project: *Replace meters, and service line meters. TBD (Date and amount to be determined)*

FY23-24 Project: *Relace water lines smaller than 3". Date of funding December 12, 2024 \$23,333.25*

FY24-25 Project: *Replace water lines smaller than 3". TBD*

Paula Rose-Secretary-Treasurer *asked about the \$53,750.00 that was approved by the Police Jury for Cooper Road, the \$23,333.25 from 12-2-24, and Mr. Conner stated that she would have to get with Andrea Couch, of the BPPJ on the funding, he did not know.*

New Business:

- a) Mathieu Rose-Operations Supervisor discussed the damaged done by the fiber optic crews in the water district. He also discussed that Mrs. Childs was concerned with her washing machine breaking down during the outage in Fields. She stated that the dirty water broke her machine, and would like a reimbursement.*

New Business:

Mrs. Jimmy Childs (did not want to attend the board meeting) stated that when the water main was broken on Fred Spikes Road, the dirty water damaged her washing machine, causing it to stop spinning, and she had to buy a new one. She turned in a receipt of \$1,414.84 for a washer and dryer set. The cost of the washer was \$610.20, with a picture of her old washing machine. Mathieu said he could not determine if the incident caused the damage because he was unable to set an agreed upon time with Mrs. Childs to further investigate the situation. The Board reviewed the receipt, and the picture of the washing machine, but could not determine the age, or the actual cause of the machine to stop spinning.

Richelle Bowman, 2nd by Lisa Gearen, moved to table the discussion until proof of damage was established, as well as the age of the washer. The motion carried unanimously, and without opposition.

Maintenance Report: Mathieu Rose-Manager

- b) The fiber crew had drilled into approximately 100' of water main on Monroe Whitman road. A 6" and 2" was repaired with a cost to the District for \$5,880.00. it will have to be moved at a later date because the fiber is laying on top of the water main.
- c) Fred Spikes Road Fiber optic crew drilled into a 2" water main broken with a cost to the District for \$2,300.00. The fiber is next to the pipe, making it difficult to repair in the future. The Fiber Optic crew completed the required bore to offset the cost of the repair.
- d) System Overview for February: Singer had 23 work orders, 1 new service, repaired 4 leaks, moved 1 meter, replaced the flushout on Kellog Road, Submitted 2 Precautionary Boil Advisories due to Fiber Optic crew breaking water mains. 10 customers were disconnected for non-payment, of those 10, only 6 have been reconnected. 301 fiber optic locates, and 99 local locates have been accomplished. There is one leak pending on Hollie Lane in DeQuincy.
- e) Tools and Supplies: Request to purchase 100 marking post for \$19.00 each verses the \$45 per post that we have been paying.

Lisa Gearen asked if he bought in a larger bulk could he get a cheaper price, and Mathieu Rose stated that he could use a 1,000 to get started, and he could check on it and see.

Lisa Gearen, 2nd by Richelle Bowman, moved to purchase a bulk of 1,000 marking post, if the price is reduced from the \$19.00 each. The motion carried unanimously, and without opposition.

Medical Update:

Mathieu Rose gave a medical update from his accident back in October 2024. He is still on light duty, and has not been released medically. He suffers from a torn Labrum, and nerve damage, and is presently taking Cortisone shots. One of his physicians has scheduled an MRI to see the extent of the damage, and will make a decision whether or not surgery is required.

Secretary Report: Paula Rose

- f) The Secretary reported that 15 customers have requested help on their bills from the freeze. The Act of God can go into effect because the Governor, and the Beauregard Parish Police Jury declared the state of Louisiana, and Beauregard Parish a State of Emergency during the January

18th freeze. 12 of the 15 have been approved, and 3 are pending proof of repair, and/or data logs of when the leaks actually began.

- 1- One customer's leak began in December 2024, but he did wrap one pipe that has busted during the storm, but he has not turned in any documentation. We offered an installment plan once again.
- 2- One customer's leak began on January 3rd prior to January 18th, on the customers side of the meter, but escalating during the freeze. We offered an installment plan.
- 3- One customer's leak began in December 2024 on the customer's side of the meter. We offered an installment plan.

All customers with a higher-than-normal bill are notified by the automated call system prior to receiving their bills. We only read meters once a month, and cannot monitor the meters on a daily basis as customers think.

Lisa Gearen, 2nd by Richelle Bowman, moved to proceed with the AOG according to the stipulations set forth by the Attorney General, and the motion carried without opposition.

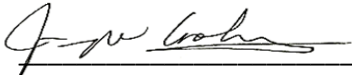
Adjournment:

There being no further business, upon a motion by Lisa Gearen, 2nd by Richelle Bowman, the meeting was adjourned, the motion carried without opposition.

I DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the minutes of the business meeting held on March 17, 2025 at the regular public meeting place of said Board at 9252 Hwy 27, Singer, Louisiana.



Paula Rose-District Secretary/Treasurer



President